



**ACADEMIC SENATE
EXECUTIVE COMMITTEE
MINUTES
JULY 25, 2023**

Approved 8-8-23

11:30 AM - 1:00 PM

LH-702

Present: Barber (for Milligan), Bruschke, J. Garcia (for Valdez), N. Garcia, Kanel, Jarvis, Self, Shepard, Swarat, Walsh

I. CALL TO ORDER

Chair Walsh called the meeting to order at 11:30 am.

II. URGENT BUSINESS

The associate dean in the College of HSS said they are going to offer the open forum on generative artificial intelligence (AI), ChatGPT and has asked that the Executive Committee present a plan to revise the UPS related to generative AI. We informed her we do not have a plan such as best practices, because those are developed by FDC.

There are some faculty who want to prohibit the use of generative AI in the classroom to prevent cheating, but on the other hand some faculty want to use it to generate initial ideas. We said the UPS is not a place to say whether generative AI is good or bad, but the associate dean was adamant that we do it.

- The chair of the Senate will contact the associate dean and let her know if a policy gets written, it would be by the Academic Standards Committee, not the Executive Committee.
- The Statewide Academic Senate will be dealing with AI this academic year.
- From a conversation with Student Conduct thinks the UPS is fine and it handles using something you are not supposed to use. They think between the UPS and the various State Education Codes things are cool.
- Academic Standards will probably say leave it up to the departments and the faculty, but we will have them look at the UPS.

III. ANNOUNCEMENTS

- (Kanel) We have a new Chancellor.

IV. APPROVAL OF MINUTES

M/S/P (Jarvis/Self) Motion to approve the minutes. Minutes approved.

- 4.1 EC Minutes 6-27-23 (draft)
- 4.2 EC Minutes 7-11-23 (draft)

V. CHAIR'S REPORT

- Yesterday we had the Provost Council and the three big issues on the Provost's agenda for this year are:
 - **Enrollment Management**
We need to focus on retaining students. Recruitment is going ok, but we have 5,000 returning students who are eligible, but have not registered.
 - **GE**
Greg Childers gave a great presentation of GE and what the GE Task Force is going to be looking at. It will initially focus on Area E and what to do with the extra units. We have no direction from the Chancellor's office whether they want a single pathway or have the first time freshmen use the Cal GETSY pathway package.

The positive thing that came out of the discussion is the Provost is committed to disentangling FTEs from the budget. There will be a different budget model so the people are not harmed by losing GE courses.

Q: (Swarat) Do you think it would be helpful for Greg to do the presentation he did yesterday either at Exec or to the Senate?

A: (Walsh) I think it would be important to have the presentation early at the Senate.

➤ **Staff Vacancies**

Phenicia McCullough from HR gave a presentation on how she is approaching the staffing losses and the recruitment of staff. She has gone to Cal Poly Pomona and other places that have been pilfering staff to find out what they are doing, how are they filling vacancies quicker. She is open to many of the ideas that were brought up, rather than recruiting every time there is a single vacancy to have a complete pool of ASC's and SSC's to pull from.

The CSUEU union is arguing to go back to a system of steps for staff. Her position is that is not only really complicated, but not to the benefit of staff. But there should be a way to have ranks within and have more clear career ladders.

The Provost is going to do a pool of people for Academic Affairs, so he can deploy people to critical staff openings that can be filled by HR. They have 77 vacant staff positions in Academic Affairs alone.

- The president search will kick off in either October or November.

VI. STAFF REPORT

We are getting settled into our new office.

VII. UNFINISHED BUSINESS

7.1 Faculty Committee Assignments for Standing Committees/Misc. Boards/Committee, 2023-2024

Exec continued working on filling AS Standing Committees and Misc. Boards vacancies. An email will be sent out to faculty asking them to serve. Once we receive an acceptance, the faculty member's name will be added to the consent calendar for the August 24, 2023 Academic Senate meeting.

7.2 UPS Documents for Review AY 2023-24

Exec continued discussing UPS documents that needed to be reviewed in AY 2023-24. The UPS documents will be forwarded to the AS committee with purview to review and revise.

VIII. NEW BUSINESS

8.1 Orientation for Committee Chairs [A Friday in September, an AM/PM session]

Eileen and Matt will do the committee chair orientations. Eileen will give staff the dates to send out meeting makers to the current committee chairs. Meeting will be done via zoom.

- Kristi volunteered to assist with the orientations if needed.

8.2 Blended Program Task Force - Provost Council, Spring 23

The PowerPoint describing the 4-1 Blended program was developed by Grad Studies in response to an Executive Order from the Chancellor.

The PowerPoint was sent for Exec to review and if there are questions, Sarah Hill and Elaine Frey are willing to come to an Exec meeting to answer the questions.

8.3 Fall 2023 Retreat Planning

(Walsh) We need a sub committee to plan the retreat. Su and I will be on the committee, and I would like a couple more volunteers to be on the planning committee.

- Jon volunteered to be on the planning committee.
- Su volunteered her staff to be on the planning committee.

8.4 Cozen Report - (Discussion Item)

Exec discussed the Cozen report.

- (Bruschke) I suggest there be a resolution from the Senate. The resolution should state the Senate believes the following things should happen, as we implement these findings, there should be a clear articulation of what happens if you report someone who is higher than you on the organization chart.
- (Walsh) And it should be an independent, outside of campus.
- (Jarvis) We need State or Chancellor's office to provide some alternative structure. We can maybe contract somebody, to clarify the Chancellor's office needs to give direction to avoid a conflict of interest.

Q: (Swarat) What is the temperature of the Statewide Senate? If we could get a resolution and pass it to the State Senate and they can make it Statewide.

A: (Kanel) The Statewide Senate met with Cozen all year, and it was like a "Me Too" meeting in a sense. It was very personal, very passionate, and very forthright. I think everybody would be in support of this on the Statewide Senate, that is my take on it.

- (Shepard) I think people were somewhat skeptical of Cozen at the beginning of the year. By the end of the year, there seemed to be widespread hope that the Cozen report would make strong serious recommendations for reform and that would be followed. So, the challenge is how are you going to implement these recommendations?
- (Walsh) The other piece of the Cozen report that is really concerning to me is the conduct of concern, it's a big problem on this campus. The bullying and other behavior that does not rise to the legal level of a Title IX. It really affects the day-to-day working environment for students, faculty, and staff.

I don't want us, in whatever resolution we do, to lose attention on the fact that we need to do something campuswide to address that.

8.5 Resolution to Establish an Ad Hoc Committee to Review General Education Courses

- (Walsh) This is a suggestion that Greg Childers brought forward to establish an ad hoc committee to do part of what our GE Committee does but cannot do because of the workload this year. It would be to review and certify courses. Right now, there is 534 courses and given all the workload of AB38, GE is not going to be able to do that.

This would be authorized as a regular standing committee but would be an ad hoc committee. It would develop and implement the process to review GE courses.

So, the first question for us to come to an agreement on is if it would be a good idea to have an ad hoc committee during this heavy workload time for GE?

- (Kanel) My thoughts right away went to FAC, how we want to cut FAC in half. Why can't we make GE cut in half if we are going to be consolidating some of the other committees? Maybe this is one of those committees, like FAC, that needs to be cut in half.

Suggestion:

Have the Committee on Committees send their recommendations on the committee review before forming an ad hoc committee.

- Exec agreed to revisit this at a later date, since the Committee on Committees is working on this.

8.6 Provost Award to HHD Students - (Discussion Item)

This issue was discussed, and it was a misunderstanding.

IX. ADJOURNMENT

M/S/P (Garcia/Swarat) Meeting adjourned at 12:50 pm.